

8-WEEK MOVING CHECKLIST

6-8 WEEKS BEFORE MOVE

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|---|---|
| <input type="checkbox"/> Get estimates for movers or rental truck | <input type="checkbox"/> Fill out change-of-address card with post office |
| <input type="checkbox"/> Schedule movers or rental truck | <input type="checkbox"/> Clean out all closets & drawers |
| <input type="checkbox"/> Make inventory of household items | <input type="checkbox"/> Schedule date & time of your move with the apartment manager |
| <input type="checkbox"/> Arrange for school transfer | <input type="checkbox"/> Create a file to store important information & collect receipts for moving-related expenses |
| <input type="checkbox"/> Ask for doctor & dental referrals; arrange or transfer of medical and dental records | <input type="checkbox"/> Get information from the IRS about tax deductions on moving expenses & what receipts to keep |

6-8 WEEKS BEFORE MOVE

4-6 WEEKS BEFORE MOVE

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| <input type="checkbox"/> Get packing supplies: boxes, packing paper, tape, markers | <input type="checkbox"/> Arrange for move of plants |
| <input type="checkbox"/> Use up or dispose of food, cleaning supplies, & hazardous materials | <input type="checkbox"/> Arrange for utilities (cancel old; start new) |
| <input type="checkbox"/> Have garage sale/donate unwanted items | <input type="checkbox"/> Arrange for transfer of property & auto insurance |
| <input type="checkbox"/> Arrange for carpet and drapery cleaning | <input type="checkbox"/> Begin packing |
| <input type="checkbox"/> Arrange for house cleaning | <input type="checkbox"/> Arrange for move of pets |

4-6 WEEKS BEFORE MOVE

2-3 WEEKS BEFORE MOVE

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| <input type="checkbox"/> Set aside critical documents & items you will keep with you | <input type="checkbox"/> Arrange for a babysitter to care for the kids so they stay safe & occupied during the move |
| <input type="checkbox"/> Transfer prescriptions | <input type="checkbox"/> Have utilities connected at your new home |
| <input type="checkbox"/> Send change of address (see check list of who to notify) | <input type="checkbox"/> Have your automobile serviced if you're traveling by car |
| <input type="checkbox"/> Cancel newspaper | <input type="checkbox"/> Make final packing decisions. Start packing items you don't use often |
| <input type="checkbox"/> Return library books & any other borrowed items | <input type="checkbox"/> Call your bank to find out how to transfer your bank accounts to commerce of new town |
| <input type="checkbox"/> Pick up any items that are being serviced locally (dry cleaner, jeweler, etc.) | |

2-3 WEEKS BEFORE MOVE

8-WEEK MOVING CHECKLIST

1-5 DAYS BEFORE MOVE

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| <input type="checkbox"/> Defrost freezer | <input type="checkbox"/> Confirm arrival time of movers/pick-up time of rental truck |
| <input type="checkbox"/> Empty ice maker and ice cube trays in case of power shutdown | <input type="checkbox"/> Have payment and snacks ready for movers |
| <input type="checkbox"/> Clean refrigerator, stove, and oven | <input type="checkbox"/> Gather and clean outdoor furniture |
| <input type="checkbox"/> Disconnect and drain appliances for move | <input type="checkbox"/> Return cable box, cable modem, DSL modem if necessary |
| <input type="checkbox"/> Drain fuel from power equipment | <input type="checkbox"/> Organize keys |
| <input type="checkbox"/> Dispose of flammable, hazardous or toxic waste materials | <input type="checkbox"/> Clean house |
| <input type="checkbox"/> Close out safe deposit box | <input type="checkbox"/> Finish packing |
| <input type="checkbox"/> Confirm travel arrangements | <input type="checkbox"/> Prepare food for moving day |

1-5 DAYS BEFORE MOVE

MOVING DAY

- Disassemble beds
- Double-check that all cupboards, closets, dishwasher and other appliances are empty
- Give movers tour and instructions for what is being moved
- Remove all frozen & refrigerated food from the refrigerator
- Leave your set of keys & garage door opener in the house



MOVING DAY

WITHIN 30 DAYS OF MOVE

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| <input type="checkbox"/> Change address | <input type="checkbox"/> Voter registration |
| <input type="checkbox"/> Driver's license | <input type="checkbox"/> Re-establish safe deposit box |
| <input type="checkbox"/> Auto registration | <input type="checkbox"/> Enjoy new home! |

WITHIN 30 DAYS OF MOVE